



Subha Prabha K

MSW HR

To achieve a position where get experience and expand my knowledge while contributing creative solution toward the growth and advancement of my organization. I am willing to work as a key-player in challenging and creative environment.

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EDUCATION

MSW HR

PATRICIAN COLLEGE OF ARTS AND SCIENCE

10/2020 – 06/2022,

Chennai, India, GPA 77.6%

BBA

THE AMERICAN COLLEGE

06/2017 - 06/2020,

Madurai, India, GPA 79%

HSC

SRI AUNROBINDO MIRA MATRICULATION
HIGHER SECONDRY SCHOOL

06/2016 - 05/2017,

Madurai, India, GPA 58%

SSLC

SRI AUNROBINDO MIRA MATRICULATION
HIGHER SECONDRY SCHOOL

06/2014 - 05/2015,

Madurai, India, GPA 83%

WORK EXPERIENCE

Field Work Trainee

Ramada Plaza

03/2022 - 05/2022,

Chennai, India

Achievements/Tasks

- In HR Recruitment Process

Field Work Trainee

Indian Oil Corporation

09/2021 - 10/2021,

Chennai, India

Achievements/Tasks

- Documentation work in CSR Department

Summer Internship

Polycab

06/2021 - 07/2021,

Panchmahal, India

Achievements/Tasks

- Learnt Factories Act, Companies Act, Payroll & Performance Appraisal

Field Work Trainee

Madras Christian Council of Social Services
(MCCSS)

03/2021 - 04/2021,

Chennai, India

Achievements/Tasks

- Counselling

SKILLS

Communication Skills

Listening Skills

Problem-Solving

Assertiveness

Negotiation Skills

Team Work

Time Management

Conflict Resolution

PERSONAL PROJECTS

A STUDY ON THE MOTIVATION LEVEL OF THE
EMPLOYEES IN MANUFACTURING SECTOR IN CHENNAI
(09/2021 - 05/2022)

CERTIFICATES

CERTIFICATE COURSE ON 'DATA ANALYSIS THROUGH
SPSS APPLICATIONS' (08/2021 - 08/2021)

Value added Course on "Media and Digital
Competence" (08/2021 - 09/2021)

CERTIFICATE COURSE ON 'Psychosocial Well - Being'
(01/2022 - 01/2022)

CERTIFICATE COURSE ON 'Campus to Corporate'
(05/2022 - 05/2022)

Barclays Life Skill Programme (02/2022)

LANGUAGES

English

Full Professional Proficiency

Tamil

Native or Bilingual Proficiency

INTERESTS

Human Resource

Recruiting and Staffing

Training and Development

Talent Management